



**ADMINISTRATION COMMITTEE AGENDA**  
**MAY 12, 2025**  
**5:30 PM**

- 1. Call to Order**
  - a. Godfrey, Nemi, Bradt, Elder, Myers, Robins, Voccio
- 2. Approval of Minutes of April 28, 2025**
- 3. Community Safety and Security Committee Agenda**
- 4. Refuse District Committee Agenda**
- 5. Infrastructure Committee Agenda**
- 6. Treasurer's Office**
  - a. Distribution of Mortgage Tax
- 7. Information and Adjournment**

**NIAGARA COUNTY ADMINISTRATION COMMITTEE**  
**MEETING MINUTES**  
**April 28, 2025**  
**5:30 PM**

	<b>ADMINISTRATION</b>	<b>STAFF</b>	<b>OTHERS</b>
<b>PRESENT:</b>	D. Godfrey A. Nemi J. Elder I. Myers C. Robins C. Voccio R. Wydysh	R. Updegrove D. Huntington K. Alexander P. Lopes J. Pitarresi T. Farrell K. Schuler H. Soles	M. Filicetti, Sheriff's Office D. Blackley, Public Defender J. Schultz, Fire Coordinator D. Stapleton, Public Health M. Lutz, Social Services L. Kelemen, Mental Health G. Meal, Public Works J. Gaston, Parks N. Allen, Engineering
<b>EXCUSED:</b>	R. Bradt		

**1. Call to Order**

Chairman Godfrey called the meeting of the Administration Committee to order at 5:31 p.m.

**2. Approval of Minutes**

Chairman Godfrey asked for the approval of the minutes to the meeting of March 24, 2025. The minutes were approved by Legislator Nemi. Legislator Elder seconded them. The minutes passed unanimously.

**3. Community Safety and Security Committee**

**a. Office of the Sheriff**

- i. Prime Care Medical of New York, Inc. Fourth Amendment
- ii. Budget Mod. – Upgrade Forensic Lab Clerical I Position
- iii. Award Contract for Emergency Repair of Helicopter Thermal Imaging Component
- iv. Award of Sealed Bid for Service Enhancements at Olcott Beach Tower Site
- v. Award of Sealed Bid for Safeboat Collar System Re-Bid for Marine Patrol
- vi. Award Consultant Contract Jail Doors Replacement
- vii. Accept Motor Vehicle Theft and Insurance Fraud Prevention Grant
- viii. Accept STOP Violence Against Women Act Formula Grant
- ix. Committee Approval – Submit Domestic Terrorism Prevention Plan

**b. Fire Coordinator/Emergency Service**

- i. Adopting the Niagara County Arson Control Plan

**c. Public Defender's Office**

- i. Contract with Legal Aid Bureau of Buffalo, Inc. Memorandum of Agreement

Legislator Godfrey made a motion. Legislator Voccio seconded it. Passed unanimously.

**NIAGARA COUNTY ADMINISTRATION COMMITTEE**  
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**4. Community Services Committee**

**a. Public Health Department**

- i. Award CDC Infrastructure Retention Bonus Payments to Department of Health Employees

**b. Mental Health Department**

- i. 2025 Budget Modification – Abolish and Create Positions

**c. Department of Social Services**

- i. Budget Modification Safe Harbor Initiative
- ii. Budget Modification Adoption and Legal Guardianship Incentive Funds

Legislator Myers made a motion. Legislator Elder seconded it. Passed unanimously.

**5. Infrastructure Committee**

**a. Environmental/Solid Waste**

- i. Sole Source Standardization National Grid – Krull Park Charging Station
- ii. Niagara County Krull Park Permanent Easment for National Grid
- iii. Informational – May 3<sup>rd</sup> Paint Only (NU), May 10<sup>th</sup> HHW (Town of Lockport)

**b. Parks Department**

- i. Agreement Between the County of Niagara and the Olcott Fire Company Softball League

**c. Engineering**

- i. Pavement Resurfacing on Upper Mountain Road from Lockport Junction Road to 700' North of NY 31, Town of Lockport, Niagara County Federal Aid Local Project Agreement Supplemental Agreement No. 1
- ii. Award of Contract – Rapids Road: Raymond Road to Goodrich Road and Raymond Road: Rapids Road to Dysinger Road
- iii. Award of Contract – Bridge Deck Overlays 2024
- iv. Golf Course Site Improvements Locker Room Modification – General Construction Contract Change Order No. 1
- v. Golf Course Site Improvements Locker Room Modification – Mechanical Construction Contract Change Order No. 1
- vi. Golf Course Site Improvements Locker Room Modification – Plumbing Construction Contract Change Order No. 1
- vii. Golf Course Site Improvements Locker Room Modification – Electrical Construction Contract Change Order No. 1
- viii. Porter Center Road Rehabilitation Geotechnical Work Amendment No. 1
- ix. Burmaster Park Natural Playground Consultant Amendment No. 4
- x. Balmer Road Culvert No. 109-14 Budget Modification

**d. Highway**

- i. Notice of Permit – Utility Work

Legislator Nemi made a motion. Legislator Robins seconded it. Passed unanimously.

**NIAGARA COUNTY ADMINISTRATION COMMITTEE  
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5:30 PM**

**6. Real Property**

- a. Real Property Tax Corrections/Cancellations NO. COE-2025 C. Legislator Myers made a motion. Legislator Voccio seconded it. The resolution passed unanimously.

**7. Adjournment**

A motion was made by Legislator Robins to adjourn. Legislator Nemi seconded it. Passed unanimously. The Administration Committee meeting adjourned at 6:10 p.m.

Minutes Transcribed By:

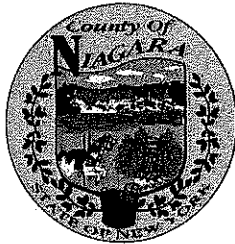
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Heather Soles, Budget Assistant  
Office of Management & Budget

Minutes Approved By:

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David E. Godfrey, Chairman  
Administration Committee



## **COMMUNITY SAFETY AND SECURITY COMMITTEE AGENDA May 12, 2025**

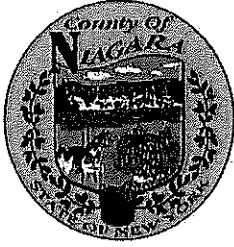
1. Call to Order
  - a. Hill, Godfrey, Abbott, Elder, Bradt, Robins, McKimmie
2. Approval of minutes from previous meeting
3. Sheriff
  - Res. – Award of Firearm Trade-in and Purchase for Sealed Bid.**
  - Res. – Budget Mod. – Upgrade Building Maintenance Mechanic Position.**
  - Res. – Budget Mod. – Ignition Interlock Device Enforcement Grant.**
4. Probation
  - Res. – Budget Mod. – Accept Ignition Interlock Device Enforcement Program Award.**
  - Res. – Sole Source – The Change Companies.**
  - Res. – Budget Mod. – Accept Youth Justice Alternatives and Diversion Programming Grant Award.**



## **REFUSE DISTRICT COMMITTEE AGENDA**

**May 12, 2025  
5:30 PM  
Courthouse Chambers**

1. Call to Order by Chairman Legislator Shawn Foti
2. Approval of Meeting Minutes from November 2024
3. Approval of May 2025 Abstract
4. Approval of 14<sup>th</sup> Amendment for Contract Extension to Parsons (Wheatfield)
5. Informational: Lockport Landfill Sump Pipeline Failure
6. Informational: Lockport Landfill Solar
7. Adjournment



**INFRASTRUCTURES COMMITTEE AGENDA**  
**NIAGARA COUNTY COURT HOUSE**  
**LOCKPORT, NEW YORK**  
**MONDAY MAY 12, 2025**  
**MEETING NO. 6**  
**5:30 PM**

**1. Call to Order**

- a. Foti, Robins, Myers, Abbott, Hill, Speranza, Bradt

**2. Meeting Minutes – Approval**

- a. April 28, 2025

**3. Refuse – Approval**

- a. 14<sup>th</sup> Amendment to Contract Between Niagara County Refuse Site and Parsons Environment & Infrastructure Group Inc. for Project Management Services

**4. Parks – Approval**

- a. Dedication of Music Pavilion, Gasport Beautification Committee – Royalton Ravine

**5. Buildings and Grounds – Approval**

- a. Budget Modification
  - i. Card Swipes for Public Health leased building
  - ii. Court Renovations at the Angelo DelSignore Civic Building

**6. Engineering – Approval**

- a. Change Orders – Approval
  - i. Royalton Ravine Pavilion – No Cost Time Extension, Titan – EPN2129
  - ii. Public Safety Roof and RTU – No Cost Time Extension, Parise – EPN2310
- b. Amendment – Approval
  - i. Quaker Rd Culvert #15-9 – No Cost Time Extension, LaBella – EPN2304

**7. Highway – Approval**

- a. Town of Niagara Mowing Agreement



## Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

**Today's Date:** April 23, 2025

**Department Submitting agenda item:** Treasurer's Office

**Date of Committee Meeting:** May 12, 2025

**Title:** Budget Modification: Distribution of Mortgage Tax

**Brief Summary:** distribution of mortgage tax

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

**Please provide date approved:** N/A

**Action Requested:** Approval

**Associated Costs:** None

**Benefits & Risks:**



## DISTRIBUTION OF MORTGAGE TAX

WHEREAS, Niagara County has received mortgage tax monies for the period October, 2024 through March, 2025 in the amount of \$3,706,083.71 and

WHEREAS, the Recording Officer has previously distributed \$891,626.19 to the Niagara Frontier Transportation Authority, \$819,797.16 to the State Mortgage Tax Agency, and retained \$131,855.98 for approved county administrative expenses, and

WHEREAS, that Recording Officer has remitted the remaining monies collected to the County Treasurer for distribution to various Niagara County towns, villages and cities, now therefore be it

RESOLVED, that the sum of **\$1,863,795.38** reflects mortgage tax monies for the period October 1, 2024 through March 31, 2025 to be distributed, and the same be and hereby is, apportioned as follows among the various towns, villages and cities of the County of Niagara:

TOWNS	Cambria	\$ 66,118.86
	Hartland	20,970.31
	Lewiston	131,193.57
	Lockport	339,270.02
	Newfane	73,070.55
	Niagara	58,954.22
	Pendleton	88,952.94
	Porter	48,754.76
	Royalton	74,663.75
	Somerset	29,356.21
	Wheatfield	202,335.11
	Wilson	48,803.03
VILLAGES	Middleport (Hartland)	\$ 320.92
	Middleport (Royalton)	4,840.37
	Lewiston	16,242.43
	Youngstown	9,085.76
	Barker	1,970.81
	Wilson	5,339.60

CITIES	Lockport	\$ 149,354.11
	Niagara Falls	253,324.13
	North Tonawanda	<u>240,873.92</u>
	TOTAL:	\$1,863,795.38

and be it further

RESOLVED, that the County Treasurer be, and hereby is, directed to pay the various towns, village treasurers, and city treasurers the amounts recorded above and that this document shall be sufficient authorization to the County Treasurer to make the payments in accordance with the above direction.

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ADMINISTRATION COMMITTEE

APPROVED FOR SUBMISSION

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CHAIRMAN

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MAJORITY LEADER

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MINORITY LEADER